

[Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Subject: Notice of Account Closure - Validation Failure

Dear [Customer Name],

We are writing to inform you that we are unable to continue maintaining your account [Account Number] with [Company Name]. This decision follows our recent attempt to complete a mandatory account validation process.

As per our previous communications, we required specific documentation to verify your identity and account details in accordance with our security protocols and regulatory requirements. Unfortunately, the information provided was either incomplete, inconsistent, or failed to meet the necessary validation criteria.

Account Status:

- **Closure Date:** [Date]
- **Current Balance:** [Amount]
- **Final Action Required:** [e.g., Provide bank details for remaining balance transfer / Contact us for check issuance]

As of [Date], your access to online banking and any associated services will be deactivated. Any pending transactions or scheduled payments may be cancelled.

If you have questions regarding this notice or believe there has been an error, please contact our Compliance Department at [Phone Number] or [Email Address] within [Number] business days.

Sincerely,

[Your Name/Department]

[Company Name]