

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Pet Park Regulations and Community Access Notice

Dear Resident,

To ensure a safe and enjoyable environment for all members of our community and their pets, we are writing to outline the official regulations and access procedures for the [Name of Pet Park/Community Area].

1. Access and Hours

- The park is open daily from [Opening Time] to [Closing Time].
- Access is restricted to residents with a valid [Key Card/Fob/Permit].
- Please ensure the gate is securely closed upon entering and exiting.

2. Health and Safety Rules

- All pets must be current on vaccinations and wear visible ID tags.
- Aggressive behavior is not permitted; owners must remove their pets immediately if they become unruly.
- Pets must be leashed when entering and exiting the designated off-leash area.
- Owners must remain inside the fenced area with their pets at all times.

3. Cleanliness and Maintenance

- Owners are strictly required to pick up and dispose of pet waste in the provided bins.
- No food (human or pet) or glass containers are allowed inside the park.
- Please report any damaged equipment or maintenance issues to [Management Office/Phone Number].

Failure to comply with these regulations may result in the suspension of park access privileges. We appreciate your cooperation in keeping our community pet-friendly and clean.

Sincerely,

[Your Name/Property Management]

[Organization Name]

[Contact Information]