

Dear Resident,

Welcome to our community! We are excited to announce that your residency includes our **Valet Trash Service**. This premium amenity is designed to make your daily routine easier and keep our community clean.

How the Service Works:

- **Collection Days:** [Insert Days, e.g., Sunday - Thursday]
- **Service Hours:** Please place your trash bin outside your front door between [Insert Time, e.g., 6:00 PM and 8:00 PM].
- **Collection Start:** The service team will begin collection at [Insert Time, e.g., 8:00 PM].

Guidelines for Service:

- All trash must be placed inside the provided trash container.
- All bags must be securely tied.
- Please flatten all cardboard boxes and place them under your bin.
- No loose trash or oversized items (furniture, appliances) will be collected.
- Bring your empty container back inside your apartment by [Insert Time, e.g., 9:00 AM] the following morning.

Why Use Valet Trash?

This service helps eliminate trips to the dumpster, keeps hallways clear of loose debris, and maintains a pest-free environment for everyone.

If you have any questions regarding this service, please contact the management office at [Insert Phone Number] or [Insert Email Address].

Thank you for helping us keep our community beautiful!

Best Regards,

Community Management