

Date: [Date]

To: [Tenant Name]

Address: [Property Address/Unit Number]

# Welcome to Your New Home!

Dear [Tenant Name],

We are pleased to inform you that your request to have a pet live with you at **[Property Name/Address]** has been officially approved. We look forward to welcoming both you and **[Pet's Name]** to our community.

## Pet Details:

- **Pet Name:** [Pet's Name]
- **Type/Breed:** [Breed]
- **Weight:** [Weight]

## Reminders for Pet Owners:

- **Leash Policy:** Please keep your pet on a leash at all times when in common areas or outside the unit.
- **Waste Disposal:** Always clean up after your pet immediately and use the designated waste stations located at [Location].
- **Noise:** Please ensure your pet does not disturb other residents with excessive barking or noise.
- **Updates:** Ensure your pet's vaccinations and local registrations remain up to date.

As a reminder, the pet deposit of \$[Amount] and the monthly pet fee of \$[Amount] have been applied to your account as per your lease agreement.

If you have any questions, please contact the management office at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Property Manager]

[Management Company Name]