

[Date]

[Tenant Name]

[Tenant Address]

[Unit Number]

RE: Pet Approval and Welcome

Dear [Tenant Name],

We are pleased to inform you that your request to keep a pet at your residence has been formally approved. We would like to officially welcome **[Pet's Name]** to our community.

This approval is based on the information provided in your application for the following pet:

- **Type of Animal:** [e.g., Dog/Cat]
- **Breed:** [Breed Name]
- **Weight/Size:** [Approximate Weight]

Please remember that pet ownership in our community is subject to the terms outlined in your Pet Addendum. Specifically, we kindly ask that you adhere to the following rules:

- Always keep your pet on a leash when in common areas.
- Dispose of all pet waste immediately in the designated bins.
- Ensure your pet does not cause excessive noise or disturbances for neighbors.
- Maintain up-to-date vaccinations and registration as required by local law.

The following fees have been processed or added to your account as per your agreement:

- **Pet Deposit:** \$[Amount]
- **Monthly Pet Rent:** \$[Amount]

We are happy to have both you and [Pet's Name] with us. If you have any questions, please feel free to contact the management office.

Sincerely,

[Your Name/Property Manager Name]

[Property Management Company/Landlord Name]

[Phone Number]