

[Date]

[Resident Name]

[Address]

[Unit Number]

Dear [Resident Name],

Welcome to [Community Name]! We are pleased to have you as a member of our neighborhood. To ensure a comfortable and harmonious living environment for all residents, we would like to provide you with a copy of our Community Rules and Regulations.

Please take a moment to review the attached document, which covers important guidelines regarding:

- Parking policies and designated areas
- Trash collection and recycling schedules
- Noise ordinances and quiet hours
- Maintenance of common areas
- Pet policies and leashing requirements

These rules are designed to protect the safety, property values, and quality of life for everyone in our community. By following these guidelines, you help make [Community Name] a great place to live.

If you have any questions regarding these policies, please feel free to contact the management office at [Phone Number] or [Email Address].

Once again, welcome home!

Sincerely,

[Your Name/Property Manager]

[Community Management Team]