

[Date]

[Resident Name]

[Unit Number]

[Property Address]

Dear [Resident Name],

Welcome to [Community Name]! We are pleased to have you as a member of our residential community. Our goal is to provide a safe, quiet, and enjoyable living environment for all residents.

To ensure a positive experience for everyone, please review the enclosed Community Policies handbook. These guidelines cover important topics, including:

- Quiet hours and noise regulations
- Parking rules and designated visitor areas
- Trash disposal and recycling procedures
- Pet policies and leashing requirements
- Use of common areas and amenities (pool, gym, etc.)

Compliance with these policies is a requirement of your lease agreement. We encourage you to familiarize yourself with these rules to help maintain the quality of our community.

If you have any questions regarding these policies or need assistance with your new home, please contact the management office at [Phone Number] or [Email Address].

Once again, welcome home!

Sincerely,

[Your Name/Property Manager Name]

[Community Management Team]