

[Your Name]
[Your Current Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]

[Date]

[Property Manager Name or Leasing Office Name]
[Apartment Complex Name]
[Property Address]
[City, State, Zip Code]

RE: Lease Agreement for [Property Address / Unit Number]

Dear [Property Manager Name],

Please find enclosed my signed lease agreement for the upcoming academic term starting on [Start Date] and ending on [End Date]. I am excited to secure my housing at [Apartment Complex Name] for the next school year.

Along with the signed lease, I have included the following required documents and payments:

- Completed Rental Application
- Copy of Student ID and Government Issued Photo ID
- Security Deposit in the amount of \$[Amount]
- First Month's Rent in the amount of \$[Amount]
- Signed Parental Guaranty / Co-signer Form (if applicable)
- Proof of Renter's Insurance

I have reviewed all the terms and conditions of the lease. Please let me know once the document has been countersigned by the landlord so that I may receive a finalized copy for my records.

If you require any additional information or have questions regarding my application, please contact me at [Your Phone Number] or [Your Email Address]. I look forward to moving in on [Move-in Date].

Sincerely,

[Your Signature]

[Your Printed Name]