

[Date]

[Tenant Name]

[Property Address]

[City, State, Zip Code]

RE: FINAL NOTICE - Lease Renewal Offer for [Property Address]

Dear [Tenant Name],

Our records indicate that your current lease agreement is scheduled to expire on [Lease End Date]. We have previously contacted you regarding a renewal, but have not yet received a signed agreement.

This letter serves as our **final offer** to renew your lease under the following terms:

- **New Lease Term:** [Number] Months
- **New Monthly Rent:** \$[Amount]
- **Security Deposit:** [State if any additional is required or if it carries over]
- **Effective Date:** [Start Date of New Lease]

Please note that if we do not receive your written acceptance of this offer by [Deadline Date], your lease will transition to a month-to-month tenancy at a rate of \$[Month-to-Month Amount] per month, or we may begin the move-out process as per your original agreement.

To accept this offer, please sign and return the enclosed renewal agreement or visit the leasing office by [Deadline Date].

We value your residency and hope you choose to continue making your home with us. If you have any questions, please contact us at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Property Manager Name]

[Company Name]

[Phone Number]