

[Landlord or Management Name]
[Address]
[City, State, Zip Code]
[Date]

[Tenant Name]
[Address]
[City, State, Zip Code]

Subject: Confirmation of Lease Renewal

Dear [Tenant Name],

This letter is to formally confirm the renewal of your lease agreement for the property located at [Property Address].

The terms of your renewed fixed-term lease are as follows:

- **New Lease Term:** [Start Date] to [End Date]
- **New Monthly Rent Amount:** \$[Amount]
- **Security Deposit:** [Remains the same / Adjusted to \$Amount]

All other terms and conditions of your original lease agreement dated [Original Lease Start Date] shall remain in full force and effect unless otherwise specified in the attached renewal addendum.

Please sign and return the enclosed copy of the renewal agreement by [Due Date] to finalize the process. If you have any questions, please contact us at [Phone Number] or [Email Address].

Thank you for choosing to remain a resident with us.

Sincerely,

[Landlord/Manager Signature]
[Printed Name]