

[Date]

[Tenant Name]

[Property Address]

[Unit Number]

[City, State, Zip Code]

Subject: Lease Renewal Confirmation

Dear [Tenant Name],

This letter is to formally confirm that your lease agreement for the property located at [Property Address] has been successfully renewed.

The details of your renewed lease are as follows:

- **New Lease Term:** [Start Date] to [End Date]
- **Monthly Rent Amount:** \$[Amount]
- **Payment Due Date:** [Day of the month, e.g., 1st]

All other terms and conditions of your original lease agreement dated [Original Lease Start Date] remain in full force and effect.

We are pleased to have you as a tenant for another term. If you have any questions regarding your renewal or require a signed copy of the extension for your records, please contact [Landlord/Property Manager Name] at [Phone Number] or [Email].

Sincerely,

[Landlord/Property Manager Signature]

[Landlord/Property Manager Printed Name]

[Company Name, if applicable]