

Date: [Date]

To: [Tenant Name]

Property Address: [Property Address, Unit Number, City, State, Zip Code]

RE: NOTICE TO TERMINATE MONTH-TO-MONTH TENANCY

Dear [Tenant Name],

Please be advised that I am electing not to renew your month-to-month tenancy for the property located at [Property Address].

In accordance with your rental agreement and local laws, this letter serves as your official [Number of Days, e.g., 30 or 60] day notice to vacate the premises. You are required to move out and return all keys to the landlord by no later than 11:59 PM on [Move-out Date].

Before moving out, please ensure that:

- All personal belongings are removed from the property.
- The unit is cleaned and returned to its original move-in condition, excluding normal wear and tear.
- All keys and garage openers are returned to [Location/Person].

Your security deposit of \$[Amount] will be processed and returned to you, minus any applicable deductions for damages or unpaid rent, within [Number] days of your move-out date. Please provide your new forwarding address below for the delivery of the deposit:

Forwarding Address: _____

If you have any questions regarding the move-out process or would like to schedule a final inspection, please contact me at [Phone Number] or [Email Address].

Sincerely,

[Landlord/Property Manager Signature]
[Landlord/Property Manager Printed Name]
[Contact Information]