

**Date:** [Date]

**Landlord/Property Manager:** [Landlord Name]

**Tenant(s):** [Tenant Name(s)]

**Property Address:** [Full Property Address]

# MUTUAL AGREEMENT OF LEASE NON-RENEWAL

This letter serves as a formal written agreement between the Landlord and the Tenant regarding the lease agreement for the property mentioned above, which is currently set to expire on [Lease End Date].

Both parties hereby mutually agree that the lease will not be renewed or extended beyond the current expiration date. The Tenant agrees to vacate the premises no later than 11:59 PM on [Move-Out Date].

## Terms of Vacating:

- The Tenant will remove all personal belongings and trash from the property.
- The Tenant will return all keys, fobs, and garage openers to the Landlord by the move-out date.
- The Landlord will conduct a move-out inspection on [Date/Time] or within [Number] days of vacancy.
- The security deposit will be handled in accordance with the original lease terms and local laws, mailed to the following forwarding address: [Forwarding Address].

By signing below, both parties acknowledge that this decision is mutual and that no further notice of non-renewal is required.

**Landlord Signature:** \_\_\_\_\_

**Print Name:** [Landlord Name]

**Date:** \_\_\_\_\_

**Tenant Signature:** \_\_\_\_\_

**Print Name:** [Tenant Name]

**Date:** \_\_\_\_\_

**Tenant Signature:** \_\_\_\_\_

**Print Name:** [Tenant Name 2, if applicable]

**Date:** \_\_\_\_\_