

[Date]

[Tenant Name]

[Property Address]

[Unit Number]

[City, State, Zip Code]

Subject: Notice of Lease Expiration and Conversion to Month-to-Month Tenancy

Dear [Tenant Name],

This letter is to formally notify you that your current lease agreement for the property located at [Property Address] is scheduled to expire on [Lease End Date].

As of [Start Date of Month-to-Month], your tenancy will automatically convert to a month-to-month agreement. All other terms and conditions of your original lease agreement dated [Original Lease Start Date] will remain in full force and effect, except for the duration of the lease.

Under this month-to-month arrangement:

- The monthly rent shall be [Rent Amount], payable on the [Day of Month] of each month.
- Either party may terminate this agreement by providing a written notice of [Number of Days, e.g., 30] days prior to the next rent due date.

If you have any questions regarding this transition or if you are interested in signing a new long-term lease agreement, please contact me at [Phone Number] or [Email Address].

Thank you for being a valued tenant.

Sincerely,

[Landlord or Property Manager Name]

[Company Name, if applicable]

[Contact Information]