

Date: [Insert Date]

Landlord Name: [Insert Landlord Name]

Tenant Name(s): [Insert Tenant Name(s)]

Property Address: [Insert Full Property Address]

**RE: Mutual Agreement to Convert Lease to Month-to-Month Tenancy**

Dear [Insert Name],

This letter serves as a formal agreement between the Landlord and Tenant(s) to modify the terms of the existing lease agreement dated [Insert Original Lease Start Date] for the property located at the address listed above.

Both parties hereby mutually agree that the current fixed-term lease will convert to a **Month-to-Month Tenancy** effective as of [Insert Effective Date].

Under this agreement, the following terms shall apply:

- **Monthly Rent:** The rent shall be \$[Insert Amount] per month, due on the [Insert Day] of each month.
- **Termination:** Either party may terminate this agreement by providing a written notice of at least [Insert Number, e.g., 30] days prior to the next rent due date.
- **Original Terms:** All other terms, conditions, and rules specified in the original lease agreement shall remain in full force and effect.

By signing below, both parties acknowledge and accept the conversion of the lease to a month-to-month arrangement.

**Landlord Signature:** \_\_\_\_\_

Date: \_\_\_\_\_

**Tenant Signature:** \_\_\_\_\_

Date: \_\_\_\_\_

**Tenant Signature:** \_\_\_\_\_

Date: \_\_\_\_\_