

Date: [Current Date]

To: [Tenant Name]

Property Address: [Property Address, Unit Number, City, State, Zip]

Subject: Notice of Month-To-Month Lease Conversion

Dear [Tenant Name],

This letter serves as formal notification that your current fixed-term lease agreement for the property located at the address above is scheduled to expire on [Lease End Date].

As of [Date Conversion Begins], your tenancy will automatically convert to a month-to-month lease agreement. All other terms, conditions, and rules established in your original lease agreement dated [Original Lease Start Date] will remain in full force and effect.

Updated Lease Terms:

- **Monthly Rent:** \$[Rent Amount]
- **Payment Due Date:** [Day of the month]
- **Termination Notice:** Either party may terminate this agreement by providing a written [Number of Days, e.g., 30] day notice to vacate.

If you have any questions regarding this transition or if you are interested in signing a new long-term lease, please contact me at [Phone Number] or [Email Address].

Thank you for your continued residency.

Sincerely,

[Landlord or Property Manager Name]

[Company Name, if applicable]

[Contact Information]