

Date: [Insert Date]

[Tenant Name]

[Property Address]

[City, State, Zip Code]

RE: Notice of Conversion to Month-to-Month Lease Agreement

Dear [Tenant Name],

This letter is to formally notify you that your current fixed-term lease agreement for the property located at [Property Address] is scheduled to expire on [Lease End Date].

As of [Conversion Date], your tenancy will transition to a month-to-month agreement. All terms and conditions of your original lease signed on [Original Lease Date] will remain in full force and effect, with the following exceptions:

- **Duration:** The lease is now a periodic month-to-month tenancy.
- **Termination:** Either party may terminate this agreement by providing [Number of Days, e.g., 30] days' written notice to the other party.
- **Rent:** The monthly rent amount shall be [Rent Amount], due on the [Day of Month] of each month.

No further action is required on your part if you agree to these terms. If you intend to vacate the premises upon the expiration of your current fixed term, please provide written notice by [Notice Deadline Date].

Thank you for your continued residency.

Sincerely,

[Landlord/Manager Name]

[Phone Number]

[Email Address]