

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]

[Date]

[Landlord or Property Manager Name]
[Company Name, if applicable]
[Address]
[City, State, Zip Code]

RE: Response to Lease Extension Proposal for [Rental Property Address]

Dear [Landlord Name],

Thank you for your recent letter dated [Date of Proposal] regarding the extension of my lease for the property located at [Address]. I enjoy living here and would like to remain; however, I would like to discuss the terms proposed in your offer.

Specifically, I am writing to negotiate the [mention specific term, e.g., proposed rent increase or lease duration]. You have proposed a new monthly rent of \$[Proposed Amount]. Given [mention reason, e.g., current market rates for similar units, my history as a reliable tenant, or property maintenance issues], I would like to propose a monthly rent of \$[Your Proposed Amount].

In addition, I would prefer a lease term of [Number] months/years to begin on [Start Date] and end on [End Date].

I believe this proposal is fair and reflects a commitment to remaining a long-term, responsible tenant. Please let me know if these terms are acceptable to you, or if you would like to schedule a brief call to discuss this further.

I look forward to hearing from you by [Date].

Sincerely,

[Your Signature]

[Your Printed Name]