

[Landlord Name]
[Landlord Address]
[City, State, Zip Code]
[Date]

[Tenant Name]
[Property Address]
[City, State, Zip Code]

RE: Notice of Rent Increase and Lease Extension

Dear [Tenant Name],

Your current fixed-term lease for the property located at [Property Address] is scheduled to expire on [Current Lease End Date].

We would like to offer you an extension of your lease for a new term beginning on [New Start Date] and ending on [New End Date]. Please be advised that starting on [New Start Date], the monthly rent for the premises will increase to \$[New Rent Amount].

All other terms and conditions of your original lease agreement will remain in full force and effect during this extension period.

If you wish to accept this extension and the new rental rate, please sign and return this letter by [Deadline Date]. If we do not receive your acceptance by this date, we will assume you intend to vacate the property at the end of your current term.

If you have any questions, please contact me at [Phone Number] or [Email Address].

Sincerely,

[Landlord/Property Manager Signature]

[Landlord/Property Manager Printed Name]

Tenant Acceptance:

I/We, [Tenant Name(s)], hereby accept the lease extension and the new monthly rent of \$[New Rent Amount] effective [New Start Date].

Signature: _____ Date: _____