

[Your Name]
[Your Current Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]

[Date]

[Landlord or Property Manager Name]
[Landlord's Address]
[City, State, Zip Code]

RE: Acceptance of Lease Extension Terms for [Rental Property Address]

Dear [Landlord or Property Manager Name],

I am writing to formally accept the offer to extend the fixed-term lease for the property located at [Rental Property Address].

I agree to the following terms as outlined in your recent extension offer:

- **New Lease Term:** [Start Date] to [End Date]
- **Monthly Rent Amount:** \$[Amount]
- **Other Agreed Changes:** [List any other changes or write "None"]

All other terms and conditions of the original lease agreement signed on [Original Lease Date] shall remain in full force and effect.

Please let me know when the formal lease extension document is ready for my signature. I look forward to continuing my residency at this property.

Sincerely,

[Your Signature]

[Your Printed Name]