

Date: [Current Date]

Tenant Name: [Tenant Name]

Property Address: [Property Address]

Unit Number: [Unit Number]

Dear [Tenant Name],

We are pleased to announce that [Property Name/Management] is expanding our community amenities. Starting on [Date], the following improvements and new facilities will be available to all residents:

- [Amenity 1: e.g., New Fitness Center]
- [Amenity 2: e.g., High-Speed Wi-Fi in Common Areas]
- [Amenity 3: e.g., Renovated Outdoor Lounge]

To support the ongoing maintenance and operation of these expanded services, there will be an adjustment to your monthly rent. This letter serves as a formal amendment to your current lease agreement.

Rent Increase Details:

- Current Monthly Rent: \$[Amount]
- Rent Increase Amount: \$[Amount]
- **New Monthly Rent: \$[Amount]**
- Effective Date: [Date]

All other terms and conditions of your original lease agreement dated [Original Lease Date] shall remain in full force and effect.

Please sign and return the enclosed copy of this amendment by [Due Date] to acknowledge your acceptance of these new terms. If you have any questions regarding these upgrades, please contact the management office at [Phone Number].

Sincerely,

[Management Name/Landlord Name]

[Contact Information]

Tenant Acknowledgment:

I, [Tenant Name], hereby accept the lease amendment and the new monthly rent of \$[Amount] effective [Date].

Signature: _____

Date: _____