

[Date]

[Tenant Name]

[Property Address]

[Unit Number]

[City, State, Zip Code]

**Subject: Notice of Annual Lease Renewal and Rent Increase**

Dear [Tenant Name],

We hope you are enjoying your residency at [Property Name/Address]. As your current lease agreement is set to expire on [Current Lease End Date], we would like to offer you a renewal for another year.

This letter serves as formal notice that the monthly rent for the premises will be increased starting on [New Lease Start Date]. This adjustment is necessary to keep up with rising property operating costs and current market rates.

**The terms of your renewal are as follows:**

- **New Lease Term:** [Number] Months
- **Commencement Date:** [Start Date]
- **Expiration Date:** [End Date]
- **Current Monthly Rent:** \$[Current Amount]
- **New Monthly Rent:** \$[New Amount]

**Lease Amendments:**

In addition to the rent adjustment, the following amendments to the original lease agreement shall take effect upon renewal:

- [Amendment 1: e.g., Changes to utility responsibilities]
- [Amendment 2: e.g., Updated pet policy or parking rules]
- [If no changes, state "All other terms and conditions of the original lease remain in full force and effect."]

Please indicate your intent to renew by signing and returning this letter or the attached lease amendment by [Deadline Date]. If we do not receive your response by this date, we will assume you intend to vacate the property by the end of your current term.

If you have any questions regarding this renewal, please contact [Landlord/Manager Name] at [Phone Number] or [Email Address].

Sincerely,

[Landlord/Property Manager Signature]  
[Landlord/Property Manager Printed Name]

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**Tenant Acceptance:**

I/We, the undersigned, hereby accept the terms of the lease renewal and rent increase as outlined above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_