

**Date:** [Insert Date]

**To:** [Tenant Name]

**Address:** [Property Address and Unit Number]

**Subject: Notice of Rent Increase due to Capital Improvements and Lease Amendment**

Dear [Tenant Name],

This letter serves as formal notice regarding your lease agreement for the property located at [Property Address].

We have recently completed significant capital improvements to the property, including:

- [Description of Improvement 1, e.g., New Roof]
- [Description of Improvement 2, e.g., Energy Efficient Window Upgrades]
- [Description of Improvement 3, e.g., HVAC System Replacement]

These improvements were necessary to maintain the quality, safety, and value of the building. As a result of these enhancements, your monthly rent will be adjusted.

**Rent Adjustment Details:**

- Current Monthly Rent: \$[Amount]
- Monthly Rent Increase: \$[Amount]
- **New Monthly Rent: \$[Total Amount]**
- **Effective Date:** [Date, typically 30 or 60 days from notice]

**Lease Amendment:**

By continuing your tenancy past the effective date above, you agree to amend the original Lease Agreement dated [Original Lease Start Date] to reflect the new monthly rent of \$[Total Amount]. All other terms and conditions of your existing lease remains in full force and effect.

Please sign and return the enclosed copy of this letter to acknowledge receipt and acceptance of these terms by [Return Deadline Date].

If you have any questions regarding these improvements or the rent adjustment, please contact [Management Name/Contact Info].

Sincerely,

[Landlord/Manager Name]

[Company Name]

[Phone Number]

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**Tenant Acknowledgment:**

I, [Tenant Name], acknowledge receipt of this notice and agree to the amendment of my lease agreement as stated above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_