

Date: [Date]

To: [Tenant Name(s)]

Property Address: [Full Property Address]

Dear [Tenant Name],

Your current fixed-term lease agreement for the property listed above is scheduled to expire on **[Lease End Date]**.

We would like to offer you the opportunity to renew your tenancy. Please be advised that effective **[Date New Rate Begins]**, the monthly rent for the premises will be increased to **[\$[New Rent Amount]** per month.

In addition to the change in rent, the following amendments to the lease terms shall apply upon renewal:

- **New Lease Term:** [Start Date] to [End Date]
- **Other Amendment:** [Insert change, e.g., pet policy, utility responsibility, or N/A]
- **Other Amendment:** [Insert change or delete line]

All other terms and conditions of your original lease agreement dated [Original Lease Date] shall remain in full force and effect.

If you wish to accept this renewal and the amended terms, please sign and return this letter by **[Deadline Date]**. If we do not receive your acceptance by this date, we will assume you intend to vacate the property by the end of your current term on [Lease End Date].

Sincerely,

[Landlord/Manager Name]

[Phone Number]

[Email Address]

Tenant Acceptance

I/We, [Tenant Name(s)], hereby accept the new rent amount of **[\$[New Rent Amount]** and the lease amendments outlined above.

Tenant Signature / Date

Tenant Signature / Date