

[Current Date]

[Tenant Name]

[Property Address]

[City, State, Zip Code]

Subject: Notice of Rent Increase and Lease Addendum

Dear [Tenant Name],

This letter serves as formal notice that the monthly rent for the property located at [Property Address] will be increased from \$[Current Rent Amount] to \$[New Rent Amount]. This change will take effect on [Date Increase Begins].

Enclosed with this letter is a Lease Addendum reflecting this change in terms. Please review the document, sign it, and return a copy to our office by [Due Date for Signature].

All other terms and conditions of your original lease agreement remain in full force and effect. We value you as a tenant and appreciate your continued residency.

If you have any questions regarding this adjustment, please contact [Landlord/Property Manager Name] at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Signature]

[Landlord/Property Management Company Name]

Enclosure: Lease Addendum