

[Date]

[Tenant Name]

[Tenant Address]

[Unit Number]

Subject: Approval of Reasonable Accommodation Request - Assistance Animal

Dear [Tenant Name],

We are writing to formally notify you that your request for a reasonable accommodation to keep an assistance animal in your residence at [Property Name/Address] has been approved.

This approval is based on the documentation provided confirming the need for an assistance animal to afford you an equal opportunity to use and enjoy your dwelling. As this animal is an assistance animal and not a pet, the following terms apply:

- The standard "no pets" policy and/or pet deposits/fees are waived for this animal.
- You are responsible for any physical damage the animal causes to the premises, beyond normal wear and tear.
- The animal must be kept under your control at all times in common areas.
- You are responsible for the proper disposal of all animal waste.
- The animal must not disturb the peace or safety of other residents.

Please provide us with a current copy of the animal's vaccination records for our files by [Date].

If you have any questions regarding this approval, please contact the management office at [Phone Number] or [Email].

Sincerely,

[Name]

[Title/Property Management]

[Company Name]