

[Your Name]
[Your Address]
[City, State, Zip Code]
[Date]

[Landlord or Property Manager Name]
[Property Management Company, if applicable]
[Address]
[City, State, Zip Code]

RE: Notice to Terminate Pet Agreement

Dear [Landlord or Property Manager Name],

I am writing to formally notify you that as of [Date], the Pet Agreement associated with my lease for the property located at [Your Rental Address] will no longer be necessary.

This is because the pet described in the original agreement (Name: [Pet's Name], Breed: [Breed]) is no longer residing on the premises as of [Date the pet left].

Accordingly, I request that the following actions be taken:

- The monthly pet rent of \$[Amount] be removed from my future rent payments starting [Month/Year].
- The pet deposit of \$[Amount] be handled as follows: [Choose one: Refunded to me / Applied to my security deposit / Held until the end of the lease].

Please provide a written confirmation that this notice has been received and that the pet addendum to my lease has been terminated.

Sincerely,

[Your Signature]

[Your Printed Name]