

Date: [Current Date]

To: [Tenant Name(s)]

Property Address: [Full Address of Rental Unit]

Subject: NOTICE OF PET POLICY VIOLATION

Dear [Tenant Name],

This letter serves as formal notice that you are in violation of your Lease Agreement regarding the pet policy at the property mentioned above.

Violation Details:

On [Date of Observation], it was observed that you are in violation of the following terms:
[Describe violation, e.g., Unauthorized pet on premises / Excessive noise / Failure to clean up waste / Unset leash rule]

As per your lease agreement signed on [Lease Start Date], [Reference specific section/clause], the following rules must be followed:

[Insert specific rule text from lease]

Required Action:

To remedy this violation, you must take the following steps by [Deadline Date]:

- [Required action 1, e.g., Remove the unauthorized pet immediately]
- [Required action 2, e.g., Pay the applicable pet fine of \$XXX]
- [Required action 3, e.g., Provide proof of pet registration and vaccination]

Failure to comply with this notice or rectify the situation by the date specified above may result in further action, which may include fines, termination of your lease, or legal proceedings for eviction.

If you believe this notice has been sent in error, or if you have already corrected the issue, please contact the management office immediately at [Phone Number] or [Email Address].

Sincerely,

[Landlord/Manager Signature]

[Landlord/Manager Printed Name]

[Management Company Name]