

NOTICE OF LEASE ASSIGNMENT AND ASSUMPTION

Date: [Date]

To: [Landlord Name]
[Landlord Address]
[City, State, Zip Code]

Re: Notice of Assignment and Assumption of Lease for the premises located at: [Property Address]

Dear [Landlord Name],

Please be advised that as of [Effective Date], [Assignor Name] ("Assignor") has assigned all of its right, title, and interest in and to the lease agreement dated [Lease Date] (the "Lease") for the property mentioned above to [Assignee Name] ("Assignee").

By way of this notice, Assignee hereby confirms that they have assumed all obligations, responsibilities, and liabilities of the Assignor under the terms of the Lease moving forward. From the Effective Date, all notices, demands, and rental payments should be directed to the Assignee at the following address:

[Assignee Name]
[Assignee Mailing Address]
[Assignee Phone Number]
[Assignee Email Address]

Please update your records accordingly. All future rent checks should be made payable to [Landlord Name/Payment Entity] and sent by the Assignee. If there are any security deposits currently held by you, they shall remain in your possession for the benefit of the Assignee pursuant to the terms of the assignment agreement between the parties.

Sincerely,

Assignor:

[Assignor Signature]
[Printed Name]

Assignee:

[Assignee Signature]
[Printed Name]

Acknowledgment of Receipt (Optional for Landlord):

Acknowledged by: _____
Date: _____