

Date: [Insert Date]

To (Guarantor Name): [Insert Guarantor Name]

Address: [Insert Guarantor Address]

Subject: Release of Guarantor Liability - Lease Agreement for [Property Address]

Dear [Insert Guarantor Name],

This letter serves as formal confirmation that the lease agreement dated [Insert Lease Start Date] for the property located at [Insert Full Property Address] has reached its scheduled end of term on [Insert Lease End Date].

As the landlord/property manager, I hereby confirm that all financial obligations and terms under the lease agreement have been satisfied. Consequently, you are officially released from your duties and liabilities as the Guarantor for [Insert Tenant Name(s)] effective immediately.

There are no outstanding balances, damages, or claims for which you remain responsible. This release applies to all future obligations related to this specific lease term.

Thank you for your cooperation throughout the duration of this tenancy.

Sincerely,

[Signature]

[Landlord/Manager Name]

[Company Name, if applicable]

[Phone Number]

Acknowledgment of Release:

I, [Insert Landlord Name], hereby release [Insert Guarantor Name] from all obligations under the aforementioned lease guarantee.

Signed: _____ **Date:** _____