

## **FINAL NOTICE: POLICY EXPIRATION URGENT**

Date: [Insert Date]

To: [Policyholder Name]

Address: [Policyholder Address]

City, State, Zip: [City, State, Zip]

**Subject: Final Notice of Life Insurance Policy Renewal - Policy #[Policy Number]**

Dear [Policyholder Name],

Our records indicate that we have not yet received your renewal instructions or payment for your life insurance policy, which is scheduled to expire on **[Expiration Date]**.

This is your **Final Notice**. If action is not taken by the date listed above, your coverage will lapse. A lapse in coverage means your beneficiaries will no longer be protected, and you may be required to undergo a new medical examination or face higher premiums to reinstate your coverage later.

### **Policy Details:**

- Policy Number: [Policy Number]
- Renewal Date: [Date]
- Renewal Premium Amount: \$[Amount]

### **How to Renew Immediately:**

1. **Online:** Log in to your account at [Website URL].
2. **Phone:** Call our renewal department at [Phone Number].
3. **Mail:** Send your payment using the enclosed envelope.

If you have already sent your payment or processed your renewal online within the last 48 hours, please disregard this notice.

Do not risk losing your peace of mind. Please contact us immediately to ensure your life insurance protection remains active.

Sincerely,

[Sender Name/Department]

[Insurance Company Name]

[Contact Phone Number]

[Email Address]