

[Date]

[Tenant Name]

[Property Address]

[City, State, Zip Code]

Dear [Tenant Name],

As your current lease is set to expire on [Current Lease End Date], we would like to express our appreciation for having you as a valued tenant over the past [Number] years. Your history of timely payments and care for the property has been greatly appreciated.

To provide you with peace of mind and housing stability, we are pleased to offer you an early renewal of your lease under the following terms:

- **New Lease Term:** [Start Date] to [End Date]
- **Monthly Rent:** \$[Amount]
- **Early Signing Bonus:** [Optional: e.g., No rent increase / One-time discount of \$X / Minor repair upgrade]

By renewing early, you can lock in this rate and avoid any potential market increases that may occur closer to your expiration date.

If you would like to accept this offer, please let us know by [Date]. We will then prepare the renewal documents for your signature.

If you have any questions or would like to discuss the terms further, please contact us at [Phone Number] or [Email Address].

Thank you for being a great tenant. We look forward to having you with us for another year.

Sincerely,

[Landlord/Manager Name]

[Company Name, if applicable]