

[Date]

[Tenant Name]

[Property Address]

[Unit Number]

[City, State, Zip Code]

Subject: Notice of Lease Renewal and Rent Increase

Dear [Tenant Name],

We hope you are enjoying your stay at [Property Name/Address]. As your current lease agreement is set to expire on [Current Lease End Date], we would like to offer you the opportunity to renew your lease for another term.

Due to [Reason for increase, e.g., market conditions/increased operating costs], the monthly rent for the upcoming term will be adjusted. Please find the renewal terms below:

- **New Lease Term:** [Start Date] to [End Date]
- **New Monthly Rent:** \$[New Rent Amount]
- **Effective Date:** [Date New Rent Begins]

All other terms and conditions of your original lease agreement will remain in full force and effect.

Please let us know your decision by [Response Deadline Date]. If you choose to renew, we will prepare the new lease documents for your signature. If you intend to vacate the premises at the end of your current lease, please provide your formal written notice by the same date.

Thank you for being a valued resident. If you have any questions, please contact us at [Phone Number] or [Email Address].

Sincerely,

[Landlord/Property Manager Name]

[Company Name]

[Contact Information]