

[Date]
[Landlord/Management Name]
[Address]
[City, State, Zip Code]

[Tenant Name]
[Unit Number]
[Property Name/Address]
[City, State, Zip Code]

Subject: Notice of Lease Renewal and Rent Increase

Dear [Tenant Name],

We hope you are enjoying your residency at [Property Name]. As your current lease agreement is scheduled to expire on [Current Lease End Date], we would like to offer you a renewal for a new term.

Due to [Reason for increase, e.g., market conditions/operating costs], the monthly rent for your unit will be adjusted. Please find the new lease terms below:

- **New Lease Term:** [Start Date] to [End Date]
- **New Monthly Rent:** \$[Amount]
- **Security Deposit Balance:** [Additional amount if required, or "No change"]

All other terms and conditions of your original lease agreement will remain in full force and effect.

To accept this renewal, please sign and return the attached lease amendment by [Deadline Date]. If we do not hear from you by this date, we will assume you intend to vacate the premises at the end of your current lease term.

If you have any questions, please contact the management office at [Phone Number] or [Email Address].

Sincerely,

[Signature]
[Printed Name]
[Title]