

[Date]

[Tenant Name]  
[Property Address]  
[Unit Number]

Dear [Tenant Name],

We hope you have enjoyed your stay at [Property Name/Address]. Your current short-term lease agreement is scheduled to expire on [Current Lease End Date].

We are pleased to offer you a renewal of your lease for another term. Please be advised that starting [New Lease Start Date], the rental rate will increase to \$[New Rent Amount] per [Term, e.g., month/week].

**New Lease Terms:**

- **Renewal Period:** [Start Date] to [End Date]
- **New Rent Amount:** \$[Amount]
- **Due Date:** [Day of the month/week]

All other terms and conditions of your original lease agreement will remain in effect.

To accept this renewal and the new rate, please sign and return this letter or the attached agreement by [Deadline Date]. If we do not hear from you by this date, we will assume you do not intend to renew, and the property must be vacated by [Current Lease End Date].

Thank you for being a valued guest.

Sincerely,

[Landlord/Manager Name]  
[Phone Number]  
[Email Address]

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**Tenant Acceptance:**

I, [Tenant Name], accept the lease renewal and the new rental rate as outlined above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_