

[Date]

[Tenant Name]

[Property Address]

[City, State, Zip Code]

RE: Notice of Automatic Lease Conversion to Month-to-Month

Dear [Tenant Name],

Your current lease agreement for the property located at [Property Address] is scheduled to expire on [Lease End Date].

Per the terms of your original agreement, if a new fixed-term lease is not signed by the expiration date, your tenancy will automatically convert to a month-to-month agreement effective [Start Date of Month-to-Month].

Terms of the Month-to-Month Agreement:

- **Monthly Rent:** \$[Rent Amount]
- **Payment Due Date:** [Day of the month, e.g., 1st]
- **Notice Period:** A minimum of [Number of Days, e.g., 30] days written notice is required by either party to terminate the tenancy.
- **Other Terms:** All other rules and regulations from your original lease agreement remain in full force and effect.

No action is required on your part if you wish to proceed with this conversion. If you would prefer to sign a new long-term lease or if you intend to vacate the property at the end of your current term, please contact us by [Deadline Date].

Thank you for being a valued tenant.

Sincerely,

[Landlord/Manager Name]

[Company Name]

[Phone Number]

[Email Address]