

[Landlord Name]
[Landlord Address]
[City, State, Zip Code]
[Date]

[Tenant Name]
[Property Address]
[City, State, Zip Code]

Subject: Conditional Offer for Month-to-Month Lease Conversion

Dear [Tenant Name],

Your current fixed-term lease agreement for the property located at [Property Address] is scheduled to expire on [Current Lease End Date].

We are pleased to offer you the option to convert your lease to a month-to-month tenancy effective [Start Date of Month-to-Month]. This offer is conditional upon the following terms and adjustments:

- **Monthly Rent:** The new monthly rent amount will be \$[New Rent Amount], payable on the [Day] of each month.
- **Notice Period:** Either party may terminate the tenancy by providing a written [Number of Days, e.g., 30] day notice to vacate.
- **Compliance:** All other terms and conditions of your original lease agreement dated [Original Lease Date] shall remain in full force and effect.

To accept this conditional offer, please sign and return this letter by [Deadline Date]. If we do not receive your acceptance by this date, we will expect you to vacate the premises by the end of your current lease term on [Current Lease End Date].

If you have any questions, please contact me at [Phone Number] or [Email].

Sincerely,

[Landlord/Property Manager Name]
[Signature]

Tenant Acceptance:

I/We accept the terms of this Month-to-Month Lease Conversion.

[Tenant Signature]

[Date]