

Date: [Current Date]

To: [Tenant Name(s)]

Property Address: [Property Address, Unit Number]

Dear [Tenant Name],

This letter serves as formal notice regarding your lease agreement for the property located at [Property Address].

Your current fixed-term lease is scheduled to expire on [Current Lease End Date]. We would like to offer you the opportunity to continue your residency at this property by converting your agreement to a Month-to-Month lease effective [Start Date of New Agreement].

Please be advised that starting on [Date Rent Increase Takes Effect], your monthly rent will be increased. Your new rental terms will be as follows:

- **Current Rent:** \$[Amount] per month
- **New Rent:** \$[Amount] per month
- **Lease Type:** Month-to-Month
- **Effective Date:** [Date]

All other terms, conditions, and rules set forth in your original lease agreement will remain in full force and effect during this month-to-month tenancy.

If you wish to accept this offer, please sign and return the attached copy of this letter by [Deadline Date]. If you do not wish to continue your tenancy under these new terms, please provide written notice of your intent to vacate by [Required Notice Date] in accordance with your current lease.

Thank you for being a valued tenant.

Sincerely,

[Landlord or Property Manager Name]

[Phone Number]

[Email Address]

Tenant Acceptance:

I/We, [Tenant Name(s)], accept the new monthly rent of \$[Amount] and the conversion to a month-to-month lease agreement effective [Date].

Signature: _____ Date: _____