

Date: [Current Date]

Tenant Name(s): [Tenant Names]

Property Address: [Property Address]

Dear [Tenant Name],

Your current lease agreement for the property located at [Property Address] is scheduled to expire on [Current Lease End Date]. We would like to offer you the opportunity to renew your lease for a new fixed term.

Please be advised that the following terms have been modified for the new lease period:

- **New Lease Term:** [Start Date] to [End Date]
- **New Monthly Rent:** \$[Amount] per month
- **Other Changes:** [List any other changes, e.g., pet fees, utility responsibilities, or "None"]

All other terms and conditions of your original lease agreement shall remain in full force and effect.

If you wish to accept this renewal offer, please sign and return this letter or the attached lease agreement by [Deadline Date]. If we do not hear from you by this date, we will assume you intend to vacate the premises by [Current Lease End Date].

Thank you for being a valued tenant.

Sincerely,

[Landlord/Manager Name]

[Contact Information]

Tenant Acceptance:

I/We accept the terms of this lease renewal.

Signature: _____ Date: _____