

Date: [Date]

[Tenant Name]
[Property Address]
[Unit Number]

Subject: Conditional Offer for Lease Renewal

Dear [Tenant Name],

Your current lease agreement for the property located at [Property Address] is scheduled to expire on [Lease End Date]. We are pleased to offer you the option to renew your lease for an additional term of [Number] months, starting on [Start Date].

Please note that this renewal offer is **conditional**. Based on a review of the current tenancy requirements, the landlord requires a qualified Guarantor to co-sign the new lease agreement.

The terms of the renewal offer are as follows:

- New Monthly Rent: \$[Amount]
- Renewal Term: [Number] months
- Condition: Execution of a Guarantee Agreement by a qualified individual.

To proceed with this renewal, your proposed Guarantor must submit a completed application and undergo a background/credit check by [Deadline Date]. The renewal will only be finalized once the Guarantor is approved and all parties have signed the new lease documents.

If you do not wish to renew under these conditions, or if a Guarantor cannot be secured, please provide your formal notice to vacate by [Notice Date] as per your current lease agreement.

Please contact [Management Name] at [Phone/Email] to provide your Guarantor's contact information or to discuss this offer further.

Sincerely,

[Landlord/Manager Name]
[Company Name]