

Date: [Date]

[Tenant Name]  
[Property Address]  
[City, State, Zip Code]

Dear [Tenant Name],

Your current lease agreement for the property located at [Property Address] is set to expire on [Lease End Date]. We would like to offer you the opportunity to continue your residency by transitioning to a Month-to-Month lease agreement effective [Start Date].

This renewal offer is subject to the following updated terms and conditions:

- **Lease Type:** Month-to-Month.
- **New Monthly Rent:** \$[Amount] per month.
- **Termination Notice:** Either party may terminate this agreement by providing [Number] days' written notice.
- **Other Terms:** All other rules and regulations from your original lease dated [Original Lease Date] shall remain in full force and effect.

To accept this conditional offer, please sign and return this letter by [Deadline Date]. If we do not receive your acceptance by this date, we will expect you to vacate the premises by [Lease End Date] as per your original agreement.

Should you have any questions, please contact [Landlord/Manager Name] at [Phone Number] or [Email Address].

Sincerely,

[Landlord/Property Manager Name]  
[Company Name]

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**Tenant Acceptance:**

I/We accept the terms of the Month-to-Month transition as outlined above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_