

Date: [Current Date]

Tenant Name: [Tenant Name]

Property Address: [Property Address, Unit Number]

Dear [Tenant Name],

We hope you have been enjoying your stay at [Property Name/Address]. As your current lease is set to expire on [Lease End Date], we would like to invite you to renew your residency for another year.

To show our appreciation for being a valued resident, we are offering a special incentive for this renewal period. If you sign a new [12-month/24-month] lease extension by [Deadline Date], we will provide a **complimentary flooring upgrade** for your unit.

Upgrade Options Include:

- Installation of [New Carpet/Luxury Vinyl Plank/Hardwood] in the [Living Room/Bedroom/Full Unit].
- Professional removal and disposal of old flooring.
- Scheduled installation at a time that is convenient for you.

New Lease Terms:

- New Lease Term: [Start Date] to [End Date]
- Monthly Rent Amount: \$[Amount]

If you would like to take advantage of this flooring upgrade and renew your lease, please contact the management office at [Phone Number] or reply to this email by [Deadline Date].

Thank you for choosing to make your home with us. We look forward to hearing from you.

Sincerely,

[Your Name/Property Manager Name]

[Property Management Company]

[Contact Information]