

[Date]

[Tenant Name]

[Property Address]

[City, State, Zip Code]

Dear [Tenant Name],

We hope you have enjoyed living at [Property Address]. As your current lease is set to expire on [Current Lease End Date], we would like to offer you the opportunity to renew your lease for another [Duration, e.g., 12 months].

As a token of our appreciation for being a valued tenant, we are pleased to offer you a **Free Property Upgrade** at no additional cost if you sign this renewal by [Deadline Date].

You may choose one of the following upgrades for your unit:

- [Option 1, e.g., New kitchen backsplash]
- [Option 2, e.g., Professional carpet cleaning]
- [Option 3, e.g., Smart thermostat installation]
- [Option 4, e.g., New ceiling fans or light fixtures]

Renewal Terms:

- New Lease Term: [Start Date] to [End Date]
- New Monthly Rent: \$[Amount]

To accept this offer and schedule your upgrade, please sign and return the attached renewal agreement by [Deadline Date].

If you have any questions, please contact us at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Property Manager Name]

[Company Name]