

[Landlord Name/Company Name]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Tenant Name/Business Name]
[Property Address]
[City, State, Zip Code]

RE: Notice of Lease Renewal and Rent Adjustment

Dear [Tenant Name],

We value your presence as a tenant at [Property Address]. As your current lease agreement is scheduled to expire on [Current Lease End Date], we would like to offer a renewal of your tenancy.

Please be advised that starting [New Lease Start Date], the monthly rent for the premises will increase from \$[Current Rent Amount] to \$[New Rent Amount].

This adjustment reflects current market conditions and [Optional: mention reasons such as increased maintenance costs, property taxes, or improvements].

All other terms and conditions of your original lease agreement dated [Original Lease Date] shall remain in full force and effect, with the exception of the following changes: [Optional: List any other changes].

If you wish to accept this renewal, please sign the attached renewal agreement and return it to our office by [Deadline Date]. If we do not receive your signed renewal by this date, we will assume you intend to vacate the premises by [Current Lease End Date].

Thank you for your continued business.

Sincerely,

[Landlord Signature]

[Landlord Name/Property Manager Name]