

[Landlord Name]
[Landlord Address]
[City, State, Zip Code]
[Date]

[Tenant Name]
[Property Address]
[Unit Number]
[City, State, Zip Code]

RE: Lease Renewal Notice

Dear [Tenant Name],

Your current lease agreement for the property located at [Property Address] is scheduled to expire on [Current Lease End Date].

We would like to offer you the opportunity to renew your lease for an additional term. The terms for the new lease period are as follows:

- **New Lease Term:** [Number of Months] months
- **New Expiration Date:** [New Lease End Date]
- **New Monthly Rent:** \$[Amount]
- **Security Deposit:** [State if remaining the same or if an additional amount is required]

All other terms and conditions of your original lease agreement will remain in full force and effect.

If you wish to renew your lease, please sign and return this notice by [Deadline Date]. If we do not hear from you by this date, we will assume you intend to vacate the premises upon the expiration of your current lease.

Please select one of the following options:

- I wish to renew my lease for the new term and rent amount stated above.
 I do not wish to renew my lease and will vacate the property by [Current Lease End Date].

Tenant Signature

Date

Sincerely,

[Landlord or Property Manager Name]

[Phone Number]

[Email Address]