

[Landlord or Property Manager Name]  
[Property Management Company Name, if applicable]  
[Address]  
[City, State, Zip Code]

[Date]

[Tenant Name]  
[Address]  
[City, State, Zip Code]

**Subject: Acknowledgment of Intent to Renew Month-to-Month Lease**

Dear [Tenant Name],

This letter serves as formal acknowledgment of your request to continue your tenancy at [Property Address] on a month-to-month basis.

We are pleased to confirm that your month-to-month lease agreement will remain in effect under the same terms and conditions as previously established, beginning on [Start Date].

Please be reminded that under a month-to-month agreement, either party may terminate the tenancy by providing [Number of Days, e.g., 30] days' written notice prior to the next rent due date.

The current monthly rent remains [Rent Amount], due on the [Day of Month] of each month.  
[Optional: Mention any changes to rent or terms here].

If you have any questions regarding your continued tenancy, please contact me at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Printed Name]  
[Title/Landlord]