

Date: [Date]

To: [Guarantor Name]

[Guarantor Address]

[City, State, Zip Code]

Subject: REMINDER: Consent Required for Lease Renewal - [Property Address]

Dear [Guarantor Name],

We are writing to remind you that the current lease agreement for [Tenant Name] at [Property Address] is scheduled to expire on [Current Lease End Date].

The tenant has expressed their intent to renew the lease for an additional term of [Number] months, starting on [New Start Date] and ending on [New End Date], at a monthly rent of \$[Rent Amount].

As you are the current guarantor for this lease, your continued guarantee is required for the renewal to be finalized. We previously sent the consent forms on [Date of Original Request], but we have not yet received your signed confirmation.

Please review, sign, and return the enclosed "Guarantor Consent Form" by [Deadline Date] to ensure the renewal process is completed on time.

If you have any questions regarding the terms of the renewal or the guarantee, please contact us at [Phone Number] or [Email Address].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name/Property Manager Name]

[Company Name]