

[Property Management Company Name]
[Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Guarantor Name]
[Guarantor Address]
[City, State, Zip Code]

Subject: Lease Renewal Notice - Guarantor Confirmation

Dear [Guarantor Name],

This letter is regarding the lease agreement for the property located at **[Rental Property Address]**, currently occupied by **[Tenant Name(s)]**.

The current lease term is scheduled to expire on [Current Lease End Date]. The tenant has expressed their intent to renew the lease for an additional term starting [New Lease Start Date] and ending [New Lease End Date].

As the current Guarantor for this lease, your ongoing commitment is required for the renewal to be finalized. By signing the attached Renewal Addendum, you agree to continue as the Guarantor under the same terms and conditions as the original Guarantee Agreement, covering the new lease term and any adjustments to the rent amount.

Renewal Terms:

New Monthly Rent: \$[Amount]
New Lease Duration: [Number] Months

Please review, sign, and return the enclosed documents by [Due Date] to ensure the tenant's lease renewal is processed without interruption.

If you have any questions regarding this renewal or your responsibilities as a guarantor, please contact our office at [Phone Number] or [Email Address].

Sincerely,

[Property Manager Name]
[Property Management Company Name]