

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Subject: Renewal Notice: Your Multi-Policy Savings for [Policy Year]

Dear [Client Name],

Thank you for choosing [Agency/Company Name] to protect both your business and personal assets. We are pleased to inform you that it is time to renew your insurance coverage.

By bundling your Commercial and Personal policies, you continue to qualify for our **Multi-Policy Discount**. This discount has been applied to your upcoming renewal premiums as follows:

- **Commercial Policy:** [Policy Number] - Renewing on [Date]
- **Personal Policy:** [Policy Number] - Renewing on [Date]

Your Renewal Summary:

- Total Combined Premium: \$[Amount]
- Total Multi-Policy Savings: \$[Amount]

We have enclosed the updated policy documents for your review. No action is required if you wish to continue with your current coverage levels and payment method.

If you have made any changes to your business operations or personal circumstances over the past year, please contact us at [Phone Number] or [Email Address] so we can ensure your coverage remains accurate.

We appreciate your continued loyalty.

Sincerely,

[Agent Name]

[Agency Name]