

Date: [Current Date]

[Tenant Name]

[Property Address]

[Unit Number]

[City, State, Zip Code]

Dear [Tenant Name],

Your current lease for the property located at [Property Address] is scheduled to expire on [Current Lease End Date]. We value your residency and would like to offer you a renewal of your lease agreement.

Renewal Terms:

- **New Lease Term:** [Start Date] to [End Date]
- **New Monthly Rent:** \$[Amount]

Updated Pet Policy:

Please be advised that this renewal includes an updated pet policy. Effective [Start Date], the following terms will apply:

- [Insert Policy: e.g., All pets must be registered with management.]
- [Insert Policy: e.g., A monthly pet rent of \$[Amount] will be applied.]
- [Insert Policy: e.g., A one-time non-refundable pet fee of \$[Amount] is required.]
- [Insert Policy: e.g., Specific breed or weight restrictions.]

If you wish to renew your lease under these terms, please sign and return the attached lease agreement by [Deadline Date]. If you do not intend to renew, please provide written notice of your intent to vacate by [Notice Deadline Date].

Thank you for choosing to make your home with us.

Sincerely,

[Landlord/Manager Name]

[Company Name]

[Phone Number]

[Email Address]